



**TESDA ISABELA SCHOOL OF ARTS AND TRADES**  
 Status of Unliquidated Cash Advances  
 As of December 15, 2022

No. (1)	Account Used (2)	Name of Accountable Office (AO)/ Employee (3)	Purpose (4)	Date Granted (5)	Unliquidated Amount (6)	Due Date for Liquidation (7)	Age of Cash Advance (8)	*Status of Employee (9)	Availability of Documents		** Action Taken by		Status of Requests for write off and/or Narrative Report (NR) (14)	Amount Written Off/ Subject of NR (15)	Remarks (16)
									with (✓) (10)	without (✓) (11)	Agency Officials (12)	Auditor (13)			
1	Advances for Operating Expenses	Jessa Belle S. Pajarillo	Payment for Advances for Operation Expenses For PNSC Practice 2022 for as per supporting papers and documents	14-Nov-22	37,530.00		1 month	Still connected	✓						
2	Advances for Operating Expenses	Jessa Belle S. Pajarillo	Payment for Advances for Operation Expenses For Skills Development of Cookery NC II (regular Trainees) for as per supporting papers and documents	2-Dec-22	14,350.00		less than 1 month	Still connected	✓						
3	Advances for Operating Expenses	Jessa Belle S. Pajarillo	Payment for Advances for Operation Expenses YEAR END PERFORMANCE ASSESSMENT (Decemehr 15, 2022) for as per supporting papers and documents	12-Dec-22	30,000.00		less than 1 month	Still connected	✓						
4	Advances for Operating Expenses	Jessa Belle S. Pajarillo	Payment for Advances for Operation Expenses For Regional Office Year End Performance Assessment 2022 for as per supporting papers and documents	12-Dec-22	9,230.00		less than 1 month	Still connected	✓						
5	Advances for Operating Expenses	Jessa Belle S. Pajarillo	Payment for Advances for Operation Expenses For Catering: Ruby Tugade (Zumba Christmas Party ) on December 16, 2022 for as per supporting papers and documents	13-Dec-22	23,000.00		less than 1 month	Still connected	✓						
6	Advances for Operating Expenses	Jessa Belle S. Pajarillo	Payment for Advances for Operation Expenses For Meals during YEPA on December 15, 2022 (Additional) for as per supporting papers and documents	13-Dec-22	16,000.00		less than 1 month	Still connected	✓						
7	Advances for Operating Expenses	Jessa Belle S. Pajarillo	Payment for Advances for Operation Expenses For Catering: CWID Christmas Party on December 16, 2022 for as per supporting papers and documents	14-Dec-22	19,000.00		less than 1 month	Still connected	✓						
8	Advances for Operating Expenses	Jessa Belle S. Pajarillo	Payment for Advances for Operation Expenses For Meals during General meeting for as per supporting papers and documents	14-Dec-22	7,050.00		less than 1 month	Still connected	✓						
9	Advances for Operating Expenses	Jessa Belle S. Pajarillo	Payment for Advances for Operation Expenses For YEPA & TAC Meeting for as per supporting papers and documents	14-Dec-22	4,350.00		less than 1 month	Still connected	✓						
10	Advances for Operating Expenses	Jessa Belle S. Pajarillo	Payment for Advances for Operation Expenses For Catering: Rose Pobre (Reunion and Christmas Party) on December 18, 2022 for as per supporting papers and documents	14-Dec-22	23,670.00		less than 1 month	Still connected	✓						
11	Advances for Operating Expenses	Jessa Belle S. Pajarillo	Payment for Advances for Operation Expenses For Catering: Lourdes Simon (Wedding) on December 17, 2022 for as per supporting papers and documents	14-Dec-22	16,000.00		less than 1 month	Still connected	✓						
12	Advances for Operating Expenses	Jessa Belle S. Pajarillo	Payment for Advances for Operation Expenses Training Supplies for CBT (Bread making & Meat Processing) Disulap, San Mariano , Isabela for as per supporting papers and documents	14-Dec-22	3,140.00		less than 1 month	Still connected	✓						
18	Advances for Operating Expenses	Jessa Belle S. Pajarillo	Payment for Advances for Operation Expenses For Meals during TAC meeting on December 15, 2022 for as per supporting papers and documents	14-Dec-22	11,000.00		less than 1 month	Still connected	✓						
<b>TOTAL</b>					<b>214,320.00</b>										

Certified Correct:  
  
 JOHN EDWARD B. BERNARDEZ  
 Accountant I

  
 JOHN MARK B. RAGUINDIN  
 Audit Team Leader

Note: \*Indicate if the AO/Employee is still connected with the Agency, retired, resigned, dead, or can no longer be traced, etc.  
 \*\* For Agency Official, indicate if the agency requested for write off.  
 For Auditor, indicate of a Narrative Report is prepared  
 Column Nos. 1-9, to be filled up by responsible Agency Official/Accountant  
 Column Nos. 10-16 to be filled up by the concerned ATL.