

Republic of the Philippines
 TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY - ISABELA SCHOOL OF ARTS AND TRADES
 CALAMAGUI 2ND, CITY OF ILAGAN, ISABELA

MONITORING AND AGING OF CASH ADVANCES
 As of March 31, 2026


NAME OF ACCOUNTABLE OFFICER	Operating Unit	FUND	Beginning Balance as of January 1, 2026	Adjustments		Adjusted Beginning Balance	Amount Granted	JEV #	Check #	Date Granted	Particulars	Liquidations During the Year		Ending Balance as of February 28, 2026	Liquidation Report #	Date Liquidated	% of Liquidation	No. of Demand Letter Sent	Unliquidated Cash Advances Referred to OMB/CSC	Remarks	AGING OF CASH ADVANCES				
				Grants	Liquidations							PY Advance	CY Advance								CURRENT			PAST DUE	
																					Less than 30 days	31-60 days	61-365 days	Over 1 year	
Due from Officers and Employees (1,03,05,020.00)																									
No transaction	ISAT	SSP	-			-								-			#DIV/0!								
No transaction	ISAT	FUND 101	-			-								-			#DIV/0!								
Sub-Total Due from Officers																									
Advances for Operating																									
No Transactions	ISAT	SSP												-			#DIV/0!								
No Transactions	ISAT	FUND 101												-			#DIV/0!								
Sub-Total Advances for																									
Advances for Payroll (1,99,01,000)																									
No Transactions	ISAT	SSP												-			#DIV/0!								
No Transactions	ISAT	FUND 101												-			#DIV/0!								
Sub-Total Advances for																									
Advances to Officers and Employees (1,99,01,000)																									
LIXPER JAMES B. BELENO	ISAT	SSP				9,900.00	SP-2026-01-073	2E+06	19/01/2026	To ferry TESDA employees to attend ADCON FOR THE 1ST SEM OF 2026 at TESDA Central office and to canvass supplies and materials for as per supporting papers and documents		9,900.00	-	LR-SSP-2026-03-004	March 5, 2026	100%									
MA. ELENA A. NARCISO	ISAT	SSP				7,920.00	SP-2026-01-074	2E+06	19/01/2026	To attend ADCON for 1st semester of 2026 for as per supporting papers and documents		7,920.00	-	LR-SSP-2026-03-005	March 5, 2026	100%									
RICHARD DURAN	ISAT	SSP				25,314.00	SP-2026-02-043	2E+06	10/02/2026	To attend Competition Week of the Worldskills Philippines 2026 on Feb 11-13, 2026 at Taguig City for as per supporting papers and documents		25,314.00	-	LR-SSP-2026-02-010	February 20, 2026	100%									
MARK JAY L. VIVARES	ISAT	SSP				15,060.00	SP-2026-02-044	2E+06	10/02/2026	To attend GROAP Seminar for CY 2026: Disaster Resilience and Operational Housekeeping on Records Management for as per supporting papers and documents		P15,060.00	-	LR-SSP-2026-03-009	March 17, 2026	100%									
MARK ANDREI A. SIBBALUCA	ISAT	SSP				15,060.00	SP-2026-02-045	2E+06	10/02/2026	To attend GROAP Seminar for CY 2026: Disaster Resilience and Operational Housekeeping on Records Management for as per supporting papers and documents		P15,060.00	-	LR-SSP-2026-03-021	March 31, 2026	100%									
MA ELENA A. NARCISO	ISAT	SSP				7,500.00	SP-2026-03-001	2E+06	02/03/2026	To attend RTIC Visioning Workshop at TWC, Taguig City and CBP on QMS for TESDA STAR and TESDA SEAL Applicants on La Union for as per supporting papers and documents		P7,500.00	-	LR-SSP-2026-03-017	March 30, 2026	100%									
MARLITO D. ASUNCION JR.	ISAT	SSP				9,600.00	SP-2026-03-002	2E+06	03/03/2026	To ferry TESDA employee at San Fernando, La Union on Feb 3-7, 2026 to attend CBP on Strengthening Quality Assurance Practices through QMS for TESDA STAR and TESDA SEAL Applicants for as per supporting papers and documents		P9,600.00	-	LR-SSP-2026-03-018	March 30, 2026	100%									
ROCHELLEWIN I. LAURETA	ISAT	SSP				3,000.00	SP-2026-03-003	2E+06	03/03/2026	To attend CBP on Strengthening Quality Assurance Practices through QMS for TESDA STAR and TESDA SEAL Applicants At San Fernando, La Union on Feb 3-7, 2026 for as per supporting papers and documents		P3,000.00	-	LR-SSP-2026-03-019	March 30, 2026	100%									
LILIAN ANTONETTE GAMMAD	ISAT	SSP				3,000.00	SP-2026-03-004	2E+06	03/03/2026	To attend CBP on Strengthening Quality Assurance Practices through QMS for TESDA STAR and TESDA SEAL Applicants At San Fernando, La Union on Feb 3-7, 2026 for as per supporting papers and documents		P3,000.00	-	LR-SSP-2026-03-020	March 30, 2026	100%									
**nothing follows																									
Sub-Total Advances to																									
Advances to Special																									
JESSA BELLE S. PAJARILLO	ISAT	SSP				2,250.00	SSP-2026-01-072	2E+06	16/01/2026	For meals of assessors for the period January 16-20, 2026 for as per supporting papers and documents		2,250.00	-	LR-SSP-2026-02-005	February 13, 2026	100%									
LUISA L. CLAVERO	ISAT	SSP				52,690.00	SSP-2026-01-075	2E+06	21/01/2026	For Catering: Maconacon DILG Officials-Seminar and PO Isabela - PSC Administrators meeting-January 21, 2026 for as per supporting papers and documents		52,690.00	-	LR-SSP-2026-01-006	January 22, 2026	100%									
ROSE ANN VALDEZ	ISAT	SSP				6,715.00	SSP-2026-01-076	2E+06	22/01/2026	For assessment supplies for BPP and FBS NC II January 23-25, 2026 for as per supporting papers and documents		6,715.00	-	LR-SSP-2026-01-007	January 28, 2026	100%									
LUISA L. CLAVERO	ISAT	SSP				15,000.00	SSP-2026-01-077	2E+06	23/01/2026	For catering: Edith Noriega - birthday on January 24, 2026 for as per supporting papers and documents		15,000.00	-	LR-SSP-2026-01-008	January 29, 2026	100%									
ROSE ANN VALDEZ	ISAT	SSP				76,520.00	SSP-2026-01-0115	2E+06	29/01/2026	For Provincial Skills Competition: Restaurant Service, Cooking & Bakery and For National Competency Assessment: FBS NCII on Feb 1-2, Caregiving NCII on Jan 31 & Feb 1, Cookery NCII on January 30,31 and Feb 1 (64 PAX), BPP NCII on Jan 30-Feb 1 and		76,520.00	-	LR-SSP-2026-02-001	February 3, 2026	100%									
ROSE ANN VALDEZ	ISAT	SSP				35,005.00	SSP-2026-02-024	2E+06	04/02/2026	For Cookery NCII Assessment on Feb 7-8, BPP NCII Assessment on Feb 7-9, FBS NCII Assessment supplies, Cookery NCII Assessment on Feb 7-8 & PSC meals and snacks for as per supporting papers and documents		35,005.00	-	LR-SSP-2026-02-003	February 11, 2026	100%									
LUISA L. CLAVERO	ISAT	SSP				25,000.00	SSP-2026-02-028	2E+06	05/02/2026	For catering: Jovie Jane T. Gagno - Birthday on February 7, 2026 for as per supporting papers and documents		25,000.00	-	LR-SSP-2026-02-002	February 9, 2026	100%									

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NAME OF ACCOUNTABLE OFFICER	Operating Unit	FUND	Beginning Balance as of January 1, 2026	Adjustments		Adjusted Beginning Balance	Amount Granted	JEV #	Check #	Date Granted	Particulars	Liquidations During the Year		Ending Balance as of February 28, 2026	Liquidation Report #	Date Liquidated	% of Liquidation	No. of Demand Letter Sent	Unliquidated Cash Advances Referred to OMB/CSC	Remarks	AGING OF CASH ADVANCES												
				PY Advance	CY Advance							CURRENT									PAST DUE												
												Less than 30 days	31-60 days								61-365 days	Over 1 year	Over 2 years	Over 3 years and									
LUISA L. CLAVERO	ISAT	SSP	-			-	75,000.00	SSP-2026-03-0136	2E+06	25/03/2026	Payment for Cash Advance For catering: Ilagan Coca Cola Gen. Assembly on March 26 and AFPSLAI Isabela on March 27, 2026 for as per supporting papers and documents		75,000.00	-	LR-SSP-2026-03-015	March 30, 2026	100%																
ROSE ANN VALDEZ	ISAT	SSP	-			-	16,900.22	SSP-2026-03-0138	2E+06	26/03/2026	Payment for Cash Advance For National Competency Assessment of Caregiving NCII on March 27, Cookery NCII on March 27, BPP NCII on March 27-28, APACC Benchmarking at SICAT on March 28 and MSES NCII on March 27 & 28, 2026 for as per supporting papers and documents			16,900.22				0%						16,900.22									
LUISA L. CLAVERO	ISAT	SSP	-			-	37,700.00	SSP-2026-03-0148	2E+06	31/03/2026	Payment for Cash Advance For catering: Efran Sabug on April 5 and Cris Terrenal on April 5, 2026 for as per supporting papers and documents			37,700.00				0%						37,700.00									
																		#DIV/0!															
**nothing follows																		#DIV/0!															
							Sub-Total Advances to						-	1,185,258.00	54,600.22								54,600.22										
							TOTAL CASH ADVANCES						-	1,261,612.00	54,600.22				96%					54,600.22									

Certified Correct:


 FLORRIANNE KATE A. BALUBAL
 Accountant I

Please take note of the following reglamentary period for liquidation of cash advances:

1. Travel
 - a) Local- within thirty (30) days after return to permanent official station; permanent official station
 - b) Foreign - within sixty (60) days after return to the Philippines;
2. Petty Operating Expenses and Field Operating Expenses - within twenty(20) days after the end of the year, subject to replenishment as frequently as necessary during the year.
3. Salaries, Wages, etc. - within five(5) days after each fifteen (15) day/end of the month period or within 5 days after each payroll period.
4. Special purpose - as soon as the purpose of the cash advance has been served.