Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY - ISABELA SCHOOL OF ARTS AND TRADES
CALAMAGUI 2ND, CITY OF ILAGAN, ISABELA

MONITORING AND AGING OF CASH ADVANCES
As of September 30, 2026

NAME OF ACCOUNTABLE OFFICER	Operating Unit	FUND	Beginning Balance as of January 1, 2026	Adjustments		Adjusted Beginning Balance	Amount Granted	JEV #	Check #	Date Granted	Particulars	Liquidations During the Year		Ending Balance as of August 31, 2026	Liquidation Report #	Date Liquidated	% of Liquidation	No. of Demand Letter Sent	Unliquidated Cash Advances Referred to OMB/CSC	Remarks	AGING OF CASH ADVANCES					
				Grants	Liquidations							PY Advance	CY Advance								CURRENT			PAST DUE		
																					Less than 30 days	31-60 days	61-365 days	Over 1 year	Over 2 years	Over 3 years and over
Due from Officers and Employees (1 03 05 020 00)																										
No transaction	ISAT	SSP	-			-								-												
	ISAT	SSP	-											-												
	ISAT	SSP	-											-												
	ISAT	SSP												-												
	ISAT	SSP																								
	ISAT	SSP																								
	ISAT	SSP																								
No transaction	ISAT	FUND 101	-			-																				
			-			-								-												
Sub-Total Due from Officers and Employees			-	-	-	-	-					-	-	-					-		-	-	-	-	-	-
Advances for Operating Expenses (1 99 01 010 00)																										
No Transactions	ISAT	SSP												-												
No Transactions	ISAT	FUND 101												-												
No transaction		Fund 101	-			-								-												
			-			-								-												
			-			-								-												
Sub-Total Advances for Operating Expenses			-	-	-	-	-						-	-					-		-	-	-	-	-	-
Advances for Payroll (1 99 01 020 00)																										
No Transactions	ISAT	SSP																								
No Transactions	ISAT	FUND 101																								
Sub-Total Advances for Payroll			-	-	-	-	-					-	-	-					-		-	-	-	-	-	-
Advances to Officers and Employees (1 99 01 040														-												
LIXPER JAMES B. BELENO	ISAT	SSP					9,900.00	SSP-2026-01-073	1953350	19/01/2026	To ferry TESDA employees to attend ADCON FOR THE 1ST SEM OF 2026 at TESDA Central office and to canvass supplies and materials for as per supporting papers and documents		9,900.00	-	LR-SSP-2026-03-004	March 5, 2026	100%										
MA. ELENA A. NARCISO	ISAT	SSP					7,920.00	SSP-2026-01-074	1953351	19/01/2026	To attend ADCON for 1st semester of 2026 for as per supporting papers and documents		7,920.00	-	LR-SSP-2026-03-005	March 5, 2026	100%										
RICHARD DURAN	ISAT	SSP					25,314.00	SSP-2026-02-043	1953472	10/02/2026	To attend Competition Week of the Worldskills Philippines 2026 on Feb 11-13, 2026 at Taguig City for as per supporting papers and documents		25,314.00	-	LR-SSP-2026-02-010	February 20, 202	100%										
MARK JAY L. VIVARES	ISAT	SSP					15,060.00	SSP-2026-02-044	1953473	10/02/2026	To attend GROAP Seminar for CY 2026: Disaster Resilience and Operational Housekeeping on Records Management for as per supporting papers and documents		P15,060.00	-	LR-SSP-2026-03-009	March 17, 2026	100%										
MARK ANDREI A. SIBBALUCA	ISAT	SSP					15,060.00	SSP-2026-02-045	1953474	10/02/2026	To attend GROAP Seminar for CY 2026: Disaster Resilience and Operational Housekeeping on Records Management for as per supporting papers and documents		P15,060.00	-	LR-SSP-2026-03-021	March 31, 2026	100%										
MA ELENA A. NARCISO	ISAT	SSP					7,500.00	SSP-2026-03-001	1953576	02/03/2026	To attend RTIC Visioning Workshop at TWC, Taguig Cityand CBP on QMS for TESDA STAR and TESDA SEAL Applicants on La Union for as per supporting papers and documents		P7,500.00	-	LR-SSP-2026-03-017	March 30, 2026	100%										
MARLITO D. ASUNCION JR.	ISAT	SSP					9,600.00	SSP-2026-03-002	1953577	03/03/2026	To ferry TESDA employee at San Fernando, La uNion on Feb 3-7, 2026 to attend CBP on Strengthening Qulaity Assurance Practices through QMS for TESDA STAR and TESDA SEAL Applicants for as per supporting papers and documents		P9,600.00	-	LR-SSP-2026-03-018	March 30, 2026	100%										
ROCHELLEWIN I. LAURETA	ISAT	SSP					3,000.00	SSP-2026-03-003	1953578	03/03/2026	To attend CBP on Strengthening Qulaity Assurance Practices through QMS for TESDA STAR and TESDA SEAL Applicants At San Fernando, La Union on Feb 3-7, 2026 for as per supporting papers and documents		P3,000.00	-	LR-SSP-2026-03-019	March 30, 2026	100%										
LILIAN ANTONETTE GAMMAD	ISAT	SSP					3,000.00	SSP-2026-03-004	1953579	03/03/2026	To attend CBP on Strengthening Qulaity Assurance Practices through QMS for TESDA STAR and TESDA SEAL Applicants At San Fernando, La Union on Feb 3-7, 2026 for as per supporting papers and documents		P3,000.00	-	LR-SSP-2026-03-020	March 30, 2026	100%										
REMAR M. ABELLA	ISAT	SSP					6,490.00	SSP-2026-04-085	1953808	23/04/2026	Payment for Advances to Officers and EmployeesTo attend CBP for Prospective Regional Lead Assesors for Garment Production NCII for as per supporting papers and documents		P6,490.00	-	LR-SSP-2026-05-004	05/06/2026	100%										
JONNA BEL P. BUGUINA	ISAT	SSP					4,030.00	SSP-2026-04-087	1953810	28/04/2026	Payment for Advances to Officers and EmployeesAttendance to the Capability Building Program for Prospective Regional Lead Assessors for Event Management Services NCIII for as per supporting papers and documents		P4,030.00	-	LR-SSP-2026-05-005	05/06/2026	100%										
JONNA BEL P. BUGUINA	ISAT	SSP					21,652.66	SSP-2026-05-023	1953850	07/05/2026	Payment for Advances to Officers and EmployeesTo attend Capability Building Program for Prospective Leas Assessors for Front Office Services NCII at General Santos City on May 11-14, 2026 for as per supporting papers and documents		P21,652.66	-	LR-SSP-2026-06-001	09/06/26	100%										
ROGIE P. SINGUEO	ISAT	SSP					3,300.00	SSP-2026-05-033	1953860	12/05/2026	Payment for Advances to Officers and EmployeesTo canvass supplies and materials for RSC at Quezon City, Manila on May 12-13, 2026 for as per supporting papers and documents		P3,300.00	-	LR-SSP-2026-05-010	05/19/2026	100%										
LIXPER JAMES B. BELENO	ISAT	SSP					8,300.00	SSP-2026-05-034	1953861	12/05/2026	Payment for Advances to Officers and EmployeesTo canvass supplies and materials for RSC at Quezon City, Manila on May 12-13, 2026 for as per supporting papers and documents		P8,300.00	-	LR-SSP-2026-05-011	05/19/2026	100%										
MA. ELENA A. NARCISO	ISAT	SSP					3,060.00	SSP-2026-05-037	1953864	13/05/2026	Payment for Advances to Officers and EmployeesTo attend the consultation on the Rationalization and Upgrading of TTI's into State Ploytechnic Institutes on May 13-15, 2026 at Baguio City for as per supporting papers and documents		P3,060.00	-	LR-SSP-2026-05-014	05/21/2026	100%										
MA. ELENA A. NARCISO	ISAT	SSP					3,300.00	SSP-2026-05-062	1953889	25/05/2026	Payment for Advances to Officers and EmployeesAttendance of TESDA Officials and Personnel to the Deployment of TESDA Document and Records Management Information System on May 25-26, 2026 at Pampanga for as per supporting papers and documents		P3,300.00	-	LR-SSP-2026-06-011	6/22/2026	100%										
ALMA HERMINIA D. TORRES	ISAT	SSP					13,460.00	SSP-2026-05-063	1953890	25/05/2026	Payment for Advances to Officers and EmployeesAttendance to the 2-day Training-Workshop on CBET for TVET Administrators and Trainers on May 28-29, 2026 at Makati City for as per supporting papers and documents		P13,460.00	-	LR-SSP-2026-06-002	06/09/2026	100%										
LIXPER JAMES B. BELENO	ISAT	SSP					3,750.00	SSP-2026-05-064	1953891	25/05/2026	Payment for Advances to Officers and EmployeesTo ferry TESDA employees to attend the Deployment of TESDA Document and Records Management Information System on May 25-26, 2026 at Pampanga for as per supporting papers and documents		P3,750.00	-	LR-SSP-2026-06-005	06/10/2026	100%										
LUISA L. CLAVERO	ISAT	SSP					22,500.00	SSP-2026-05-065	1953892	28/05/2026	Payment for Advances to Officers and EmployeesAttendance to the Capability Building Program for Prospective Regional Lead Assessors for Food Production (Professionbal Cookery) NCII on June 1-4, 2026 at Kalibo, Aklan		P22,500.00	-	LR-SSP-2026-06-006	06/10/2026	100%										
JULIUS CEASAR B. BAUA	ISAT	SSP					20,200.00	SSP-2026-06-089	1953963	04/06/2026	Payment for Advances to Officers and EmployeesTo conduct Community Based Training DOMRAC NCII at Palanan, Isabela on June 08 to July 13, 2026 under RQM27-2026-TWSP-0231-0001 for as per supporting papers and documents		P20,200.00	-	LR-SSP-2026-07-011	7/16/2026	100%										
JENNY B. CORTES	ISAT	SSP					16,510.00	SSP-2026-06-0144	1954038	11/06/2026	Payment for Advances to Officers and EmployeesAttendance to the CBP for Current REPMs for TM Level I - Batch 2 & 3 on June 17-19, 2026 at Tacloban City for as per supporting papers and documents		P16,510.00	-	LR-SSP-2026-06-012	6/18/2026	100%										

RODELIO B. TINAZA	ISAT	SSP					20,640.00	SSP-2026-06-0145	1954039	11/06/2026	Payment for Advances to Officers and EmployeesAttendance to the CBP for Current REPMs for TM Level I - Batch 2 & 3 on June 17-19, 2026 at Tacloban City for as per supporting papers and documents		P20,640.00	-	LR-SSP-2026-07-017	7/30/2026	100%										
REY G. GAVICA JR.	ISAT	SSP					6,780.00	SSP-2026-06-0146	1954040	11/06/2026	Payment for Advances to Officers and EmployeesAttendance to the CBP for Prospective RLA for Non-structural Analysis & Damage repair NCIII & Complex Paint refinishing NCIII on June 15-18, 2026 at TMPST, Inc. Santa Rosa City, Laguna for as per supporting papers and documents		P6,780.00	-	LR-SSP-2026-07-008	7/14/2026	100%										
LIXPER JAMES B. BELENO	ISAT	SSP					13,500.00	SSP-2026-06-0153	1954047	11/06/2026	Payment for Advances to Officers and EmployeesFor registration/transfer/ change classification of 3 RP Car for as per supporting papers and documents		P13,500.00	-	LR-SSP-2026-07-014	7/23/2026	100%										
ELVIE FE A. KANOY	ISAT	SSP					14,500.00	SSP-2026-07-005	1954090	01/07/2026	Payment for Advances to Officers and EmployeesAttendance to the Association of Special Libraries of the Philippines (ASLP) Summer Conference on July 1-3, 2026 at Baguio City for as per supporting papers and documents		P14,500.00	-	LR-SSP-2026-07-005	07/08/2026	100%										
ROGIE P. SINGUEO	ISAT	SSP					10,080.00	SSP-2026-07-040	1954125	08/07/2026	Payment for Advances to Officers and EmployeesAttendance to the National Assessment for TM level II (COC1 to 6) for July 7-9, 2026 at NTTA, Marikina City for as per supporting papers and documents		P10,080.00	-	LR-SSP-2026-07-012	07/20/2026	100%										
LIXPER JAMES B. BELENO	ISAT	SSP					10,080.00	SSP-2026-07-042	1954127	08/07/2026	Payment for Advances to Officers and EmployeesAttendance to the National Assessment for TM level II (COC1 to 6) for July 7-9, 2026 at NTTA, Marikina City for as per supporting papers and documents		P10,080.00	-	LR-SSP-2026-07-015	07/23/26	100%										
REINGELYN Q. RINION	ISAT	SSP					17,314.00	SSP-2026-07-0121	1954206	27/07/2026	Payment for Advances to Officers and EmployeesAttendance to the Capability Building Program for PRLA for Web Design NCIII on July 27-30, 2026 at Legazpi, Albay for as per supporting papers and documents		P17,314.00	-	LR-SSP-2026-08-001	08/10/26	100%										
MA. ELENA A. NARCISO	ISAT	SSP					85,000.00	SSP-2026-08-031	1954259	13/08/2026	Payment for Advances to Officers and EmployeesFor booking of International and local travel of the APACC Team (airfare and travel insurance round trip) on August 26-28,2026			85,000.00			0%						85,000.00				
MA. ELENA A. NARCISO	ISAT	SSP					208,800.00	SSP-2026-08-049	1954277	17/08/2026	Payment for Advances to Officers and EmployeesAttendance to the pre-competition immersion at Hytec Power Inc. on August 16-28 and in-house training for web technology on August 17-22,2026			208,800.00			0%						208,800.00				
MA. ELENA A. NARCISO	ISAT	SSP					55,000.00	SSP-2026-08-053	1954281	18/08/2026	Payment for Advances to Officers and EmployeesFor booking of International and local travel of the APACC Team (airfare and travel insurance round trip) on August 26-28,2026 ADDITIONAL			55,000.00			0%						55,000.00				
ALMA HERMINIA D. TORRES	ISAT	SSP					9,050.00	SSP-2026-08-092	1954320	20/08/2026	Payment for Advances to Officers and EmployeesTo participate to the DEPED 2026 Adopt-A-School Caravan on August 25, 2026 at Sorsogon City		P9,050.00	-	LR-SSP-2026-09-007		100%										
MA. ELENA A. NARCISO	ISAT	SSP					189,122.00	SSP-2026-08-0102	1954330	24/08/2026	Payment for Advances to Officers and EmployeesFor TESDA-ISAT APACC on-site accreditation on August 26-28,2026			189,122.00			0%						189,122.00				
LIXPER JAMES B. BELENO	ISAT	SSP					5,000.00	SSP-2026-09-002	1954340	01/09/2026	To canvass supplies and equipment for Philippines National Skills Competition 2026		P5,000.00	-	LR-SSP-2026-09-003	09/07/26	100%										
MA. ELENA A. NARCISO	ISAT	SSP					128,370.00	SSP-2026-09-091	1954429	15/09/2026	For the Ceremonial Turnover of Three (3) Units of vehicle to ISAT from Securities and Exchange Commission (SEC) on Sept. 16, 2026 at Makati City			128,370.00			0%				128,370.00						
														-			#DIV/0!											
**nothing follows														-															
Sub-Total Advances to Officers and Employees			-	-	-	-	**996,142.66**					-	**329,850.66**	**666,292.00**						-	**128,370.00**	**537,922.00**	-	-	-	-
Advances to Special Disbursing Officers (1 89 01 030 00)																													
LUISA L. CLAVERO	ISAT	SSP	-			-	50,000.00	SSP-2026-01-0125	1754880	08/01/2026	For catering: Rose Pobre on Jan. 10 and Angela Cabacoan on Jan. 10, 2026 for as per supporting papers and documents		50,000.00	-	LR-SSP-2026-01-001	January 14, 2026	100%										
JESSA BELLE S. PAJARILLO	ISAT	SSP	-			-	3,750.00	SSP-2026-01-022	1754899	09/01/2026	For meals and snacks of outside assessors and TESDA Rep. on January 10-13, 2026 for as per supporting papers and documents		3,750.00	-	LR-SSP-2026-01-002	January 15, 2026	100%										
ROSE ANN VALDEZ	ISAT	SSP	-			-	2,840.00	SSP-2026-01-034	1953311	09/01/2026	For National Competency Assessment of FBS NCII on January 11, 2026 for as per supporting papers and documents		2,840.00	-	LR-SSP-2026-01-003	January 15, 2026	100%										
LUISA L. CLAVERO	ISAT	SSP	-			-	53,000.00	SSP-2026-01-060	1953337	16/01/2026	For catering: Janneth Casauay on January 17 (pick up food only) and Robert Bermijeo on January 17, 2026 for as per supporting papers and documents		53,000.00	-	LR-SSP-2026-01-004	January 20, 2026	100%										
ROSE ANN VALDEZ	ISAT	SSP	-			-	37,686.00	SSP-2026-01-068	1953345	16/01/2026	For National Competency Assessment of BPP NCII on January 17-18, Cookery NCII on Jan 17-19, Skills development of DROT 1st Year Section C and in preparation for Provincial Skills competition (Bakery) for as per supporting papers and documents		37,686.00	-	LR-SSP-2026-01-005	January 21, 2026	100%										
JESSA BELLE S. PAJARILLO	ISAT	SSP					2,250.00	SSP-2026-01-072	1953349	16/01/2026	For meals of assessors for the period January 16-20, 2026 for as per supporting papers and documents		2,250.00	-	LR-SSP-2026-02-005	February 13, 2026	100%										
LUISA L. CLAVERO	ISAT	SSP					52,690.00	SSP-2026-01-075	1953352	21/01/2026	For Catering: Maconacon DILG Officials-Seminar and PO Isabela -PSC Administrators meeting-January 21, 2026 for as per supporting papers and documents		52,690.00	-	LR-SSP-2026-01-006	January 22, 2026	100%										
ROSE ANN VALDEZ	ISAT	SSP					6,715.00	SSP-2026-01-076	1953353	22/01/2026	For assessment supplies for BPP and FBS NC II January 23-25, 2026 for as per supporting papers and documents		6,715.00	-	LR-SSP-2026-01-007	January 28, 2026	100%										
LUISA L. CLAVERO	ISAT	SSP					15,000.00	SSP-2026-01-077	1953354	23/01/2026	For catering: Edith Noriega - birthday on January 24, 2026 for as per supporting papers and documents		15,000.00	-	LR-SSP-2026-01-008	January 29, 2026	100%										
ROSE ANN VALDEZ	ISAT	SSP					76,520.00	SSP-2026-01-0115	1953396	29/01/2026	For Provincial Skills Competion: Restaurant Service, Cooking & Bakery and For National Competency Assessment: FBS NCII on Feb 1-2, Caregiving NCII on Jan 31 & Feb 1, Cookery NCII on January 30,31 and Feb 1 (64 PAX), BPP NCII on Jan 30-Feb 1 and DOMWORK NCII on Feb 1, 2026 for as per supporting papers and documents		76,520.00	-	LR-SSP-2026-02-001	February 3, 2026	100%										
ROSE ANN VALDEZ	ISAT	SSP					35,005.00	SSP-2026-02-024	1953453	04/02/2026	For Cookery NCII Assessment on Feb 7-8, BPP NCII Assessment on Feb 7-9, FBS NCII Assessment supplies, Cookery NCII Assessment on Feb 7-8 & PSC meals and snacks for as per supporting papers and documents		35,005.00	-	LR-SSP-2026-02-003	February 11, 2026	100%										
LUISA L. CLAVERO	ISAT	SSP					25,000.00	SSP-2026-02-028	1953457	05/02/2026	For catering: Jovie Jane T. Gagno - Birthday on February 7, 2026 for as per supporting papers and documents		25,000.00	-	LR-SSP-2026-02-002	February 9, 2026	100%										
LUISA L. CLAVERO	ISAT	SSP					185,000.00	SSP-2026-02-041	1953470	10/02/2026	For Catering: New Government Procurement Act (RA 12009) Training on February 11-13, 2026 for as per supporting papers and documents		185,000.00	-	LR-SSP-2026-02-004	February 13, 2026	100%										
JESSA BELLE S. PAJARILLO	ISAT	SSP					3,400.00	SSP-2026-02-046	1953475	13/02/2026	For meals and snacks of outside assessor and TESDA Representative for February 14-16, 2026 for as per supporting papers and documents		3,400.00	-	LR-SSP-2026-02-007	February 19, 2026	100%										
ROSE ANN VALDEZ	ISAT	SSP					28,195.00	SSP-2026-02-047	1953476	13/02/2026	For assessment supplies of: BPP NCII-Feb 13-15, Caregiving NCII - Feb 14, BPP NCII Training supplies, Skills development of DROT 1st year, Cokkery NCII on FEB 16, TESDA-ISAT Valentines Program 2026 on Feb 16 and DEPED Valentines Day on Feb 14, 2026		28,195.00	-	LR-SSP-2026-02-006	February 17, 2026	100%										
LUISA L. CLAVERO	ISAT	SSP					55,000.00	SSP-2026-02-049	1953478	13/02/2026	For catering: Rhema COG - Fellowship on Feb. 14 & Jade T. Gagno - Fellowship on Feb. 17, 2026 for as per supporting papers and documents		55,000.00	-	LR-SSP-2026-02-008	February 19, 2026	100%										
ROSE ANN VALDEZ	ISAT	SSP					40,600.00	SSP-2026-02-065	1953494	18/02/2026	Payment of TESDA -DOS APPLAUSE(Perfect Attendance of Employees for the month JULY TO DECEMBER 2025) for as per supporting papers and documents		40,600.00	-	LR-SSP-2026-02-009	February 19, 2026	100%										
LUISA L. CLAVERO	ISAT	SSP					59,000.00	SSP-2026-02-069	1953498	20/02/2026	For catering: TESDA PO Isabela TVET Forum on Feb 20 & Krizzia Aspiras - Christening on Feb 22, 2026 for as per supporting papers and documents		59,000.00	-	LR-SSP-2026-03-001	March 2, 2026	100%										
ROSE ANN VALDEZ	ISAT	SSP	-			-	15,715.00	SSP-2026-02-070	1953499	20/02/2026	For National Competency Assessment of Cookery NCII on Feb 21-23, 2026 for as per supporting papers and documents		15,715.00	-	LR-SSP-2026-02-011	February 24, 2026	100%										
JESSA BELLE S. PAJARILLO	ISAT	SSP	-			-	4,400.00	SSP-2026-02-074	1953503	20/02/2026	For meals and snacks of assessors and TESDA Representatives for February 20-23, 2026 for as per supporting papers and documents		4,400.00	-	LR-SSP-2026-02-012	February 26, 2026	100%										
ROSE ANN VALDEZ	ISAT	SSP	-			-	15,000.00	SSP-2026-02-0117	1953546	25/02/2026	For TAC 1st Quarterly Meeting on February 28, 2026 for as per supporting papers and documents		15,000.00	-	LR-SSP-2026-02-013	February 26, 2026	100%										
ROSE ANN VALDEZ	ISAT	SSP	-			-	3,747.00	SSP-2026-02-0123	1953552	26/02/2026	For National Competency Assessment of BPP NCII on Feb 26-March 2 and Housekeeping NCII on Feb 28, 2026 for as per supporting papers and documents		3,747.00	-	LR-SSP-2026-03-002	March 4, 2026	100%										
JASON S. AGCAOILI	ISAT	SSP	-			-	1,350.00	SSP-2026-02-0146	1953575	27/02/2026	For meals of outside assessors and TESDA Representative for Feb 28-March 1, 2026 for as per supporting papers and documents		1,350.00	-	LR-SSP-2026-03-003	March 4, 2026	100%										
LUISA L. CLAVERO	ISAT	SSP	-			-	27,900.00	SSP-2026-03-005	1953580	03/03/2026	Payment for Cash AdvanceFor catering: PO Isabela on March 3-5 and Juliet Sinon on March 7, 2026 for as per supporting papers and documents		27,900.00	-	LR-SSP-2026-03-007	March 11, 2026	100%										
ROSE ANN VALDEZ	ISAT	SSP	-			-	33,380.00	SSP-2026-03-006	1953581	05/03/2026	Payment for Cash AdvanceFor National Competency Assessment of Cookery NCII on March 7-9, BPP NCII on March 6-8, BPP NCII at Divilacan on March 7-9 and Meals of outside assessors and TESDA Rep for March 6-9, 2026 for as per supporting papers and documents		33,380.00	-	LR-SSP-2026-03-006	March 10, 2026	100%										
ROSE ANN VALDEZ	ISAT	SSP	-			-	167,330.00	SSP-2026-03-056	1953631	10/03/2026	Payment for Cash AdvanceFor TESDA-ISAT Benchmarking Activity for APACC Accreditation on March 11-13, 2026 at TWC, Taguig City and JZGMSAT, Laguna for as per supporting papers and documents		167,330.00	-	LR-SSP-2026-03-016	March 30, 2026	100%										

ROSE ANN VALDEZ	ISAT	SSP	-			-	27,625.00	SSP-2026-03-062	1953637	12/03/2026	Payment for Cash AdvanceFor Assessment Supplies of: Carpentry NCII at Palanan on March 14-15, Cookery NCII on Mar 14-15, Bartending NCII on Mar 15-17, Caregiving NCII on Mar 13-15, and BPP NCII on Mar 13-16, 2026 for as per supporting papers and documents		27,625.00	-	LR-SSP-2026-03-011	March 18, 2026	100%										
LUISA L. CLAVERO	ISAT	SSP	-			-	13,000.00	SSP-2026-03-063	1953638	12/03/2026	Payment for Cash AdvanceFor catering : Loida Vallester on March 15, 2026 for as per supporting papers and documents		13,000.00	-	LR-SSP-2026-03-008	March 16, 2026	100%										
LUISA L. CLAVERO	ISAT	SSP	-			-	13,500.00	SSP-2026-03-074	1953649	17/03/2026	Payment for Cash AdvanceFor catering: PO Isabela on march 17, 2026 for as per supporting papers and documents		13,500.00	-	LR-SSP-2026-03-010	March 18, 2026	100%										
LUISA L. CLAVERO	ISAT	SSP	-			-	30,000.00	SSP-2026-03-0112	1953687	19/03/2026	Payment for Cash AdvanceFor catering: INHS Batch '80 & '77 on March 21, 2026 for as per supporting papers and documents		30,000.00	-	LR-SSP-2026-03-012	March 23, 2026	100%										
ROSE ANN VALDEZ	ISAT	SSP	-			-	15,180.00	SSP-2026-03-0113	1953688	19/03/2026	Payment for Cash AdvanceFor National Competency Assessment of: BPP on March 20-22, Caregiving NCII on March 20-21, Cookery NCII on March 20-21 and meals of outside assessors and TESDA Rep for as per supporting papers and documents		15,180.00	-	LR-SSP-2026-03-013	March 24, 2026	100%										
LUISA L. CLAVERO	ISAT	SSP	-			-	10,500.00	SSP-2026-03-0118	1953693	23/03/2026	Payment for Cash AdvanceFor meals and snacks on Exit Conference with COA on March 24, 2026 for as per supporting papers and documents		10,500.00	-	LR-SSP-2026-03-014	March 25, 2026	100%										
LUISA L. CLAVERO	ISAT	SSP	-			-	75,000.00	SSP-2026-03-0136	1953711	25/03/2026	Payment for Cash AdvanceFor catering: Ilagan Coca Cola Gen. Assembly on March 26 and AFPSLAI Isabela on March 27, 2026 for as per supporting papers and documents		75,000.00	-	LR-SSP-2026-03-015	March 30, 2026	100%										
ROSE ANN VALDEZ	ISAT	SSP	-			-	16,900.22	SSP-2026-03-0138	1953713	26/03/2026	Payment for Cash AdvanceFor National Competency Assessment of Caregiving NCII on March 27, Cookery NCII on March 27, BPP NCII on March 27-28, APACC Benchmarking at SICAT on March 25and MSES NCII on March 27 & 28, 2026 for as per supporting papers and documents		16,900.22	-	LR-SSP-2026-04-002	04/09/2026	100%										
LUISA L. CLAVERO	ISAT	SSP	-			-	37,700.00	SSP-2026-03-0148	1953723	31/03/2026	Payment for Cash AdvanceFor catering: Efren Sabug on April 5 and Cris Terrenal on April 5, 2026 for as per supporting papers and documents		37,700.00	-	LR-SSP-2026-04-001	04/07/2026	100%										
LUISA L. CLAVERO	ISAT	SSP	-			-	37,500.00	SSP-2026-04-016	1953739	08/04/2026	Payment for Cash AdvanceFor catering: Fitz Balmaceda on April 11, 2026 for as per supporting papers and documents		37,500.00	-	LR-SSP-2026-04-003	04/13/2026	100%										
LUISA L. CLAVERO	ISAT	SSP	-			-	127,500.00	SSP-2026-04-035	1953758	14/04/2026	Payment for Cash AdvanceFor catering: TESDA PO Isabela on April 15-16, 2026 for as per supporting papers and documents		127,500.00	-	LR-SSP-2026-04-004	04/16/2026	100%										
LUISA L. CLAVERO	ISAT	SSP	-			-	56,500.00	SSP-2026-04-062	1953785	16/04/2026	Payment for Cash AdvanceFor catering: Princess Joy Pintucan on April 18 & Angelica M. Pascua on April 18, 2026 for as per supporting papers and documents		56,500.00	-	LR-SSP-2026-04-005	04/20/2026	100%										
ROSE ANN VALDEZ	ISAT	SSP	-			-	6,770.00	SSP-2026-04-063	1953786	16/04/2026	Payment for Cash AdvanceFor national competency assessment of Caregiving NCII (4 batches) on April 17-20 and Barista NCII on April 17 for as per supporting papers and documents		6,770.00	-	LR-SSP-2026-04-006	04/20/2026	100%										
ROSE ANN VALDEZ	ISAT	SSP	-			-	6,000.00	SSP-2026-04-077	1953800	21/04/2026	Payment for Cash AdvanceFor send off ceremony of OJT Sutdents on April 21, 2026 for as per supporting papers and documents		6,000.00	-	LR-SSP-2026-04-007	04/23/2026	100%										
LUISA L. CLAVERO	ISAT	SSP	-			-	17,200.00	SSP-2026-04-078	1953801	21/04/2026	Payment for Cash AdvanceFor catering: Brelia Nieves wedding on Paril 26, 2026 for as per supporting papers and documents		17,200.00	-	LR-SSP-2026-05-001	05/01/2026	100%										
ROSE ANN VALDEZ	ISAT	SSP	-			-	14,120.00	SSP-2026-04-086	1953809	23/04/2026	Payment for Cash AdvanceFor national competency assessment in Caregiving NCII on April 25, 2026; For BPP Competency Assessment on April 24-25, 2026; For Compliance Audit of Assessment Center and UTPRAS on April 22-23, 2026 for as per supporting papers and documents		14,120.00	-	LR-SSP-2026-04-008	04/29/2026	100%										
ROSE ANN VALDEZ	ISAT	SSP	-			-	51,205.00	SSP-2026-04-0104	1953827	30/04/2026	Payment for Cash AdvanceFor assessment of BPP NCII on May 1-4, BPP NCII assessment at Dinapigue, Bartending NCII on May 1-2, Caregiving NCII on May 1-2, CBTP Food processing on May 1-6, MOA Signing on May 5 & Tollkits distribution on May 1, 2026 for as per supporting papers and documents		51,205.00	-	LR-SSP-2026-05-002	05/05/2026	100%										
LUISA L. CLAVERO	ISAT	SSP	-			-	20,000.00	SSP-2026-05-001	1953828	01/05/2026	Payment for Cash AdvanceFor catering: Sheena Rose Bulan - Christening on May 3, 2026 for as per supporting papers and documents		20,000.00	-	LR-SSP-2026-05-003	05/05/2026	100%										
ROSE ANN VALDEZ	ISAT	SSP	-			-	10,050.00	SSP-2026-05-017	1953844	06/05/2026	Payment for Cash AdvanceWorkshop & Seminar on TESDA-ISAT Inventory Management System & Green Curriculum Integration om May 06, 2026 for as per supporting papers and documents		10,050.00	-	LR-SSP-2026-05-006	05/07/2026	100%										
LUISA L. CLAVERO	ISAT	SSP	-			-	16,800.00	SSP-2026-05-018	1953845	08/05/2026	Payment for Cash AdvanceFor catering: DOLE Training on May 7-8, 2026 for as per supporting papers and documents		16,800.00	-	LR-SSP-2026-05-007	05/11/2026	100%										
ROSE ANN VALDEZ	ISAT	SSP	-			-	26,350.00	SSP-2026-05-030	1953857	08/05/2026	Payment for Cash AdvanceFor assessment supplies of: HSK NCII on May 8-9, BPP NCII at BJMP on May 9-11, BPP NCII on May 9-10, CGV NCII on May 9-10, CBTP Food processing training supplies, DOMWORK Training supplies, meals & snacks of TM1 Assessors & meals of outside assessors & TESDA Rep for May 8-11, 2026		26,350.00	-	LR-SSP-2026-05-008	05/13/2026	100%										
LUISA L. CLAVERO	ISAT	SSP	-			-	8,700.00	SSP-2026-05-035	1953862	12/05/2026	Payment for Cash AdvanceFor catering: COA Meeting on May 13, 2026 for as per supporting papers and documents		8,700.00	-	LR-SSP-2026-05-009	05/14/2026	100%										
ROSE ANN VALDEZ	ISAT	SSP	-			-	29,490.00	SSP-2026-05-042	1953869	15/05/2026	Payment for Cash AdvanceFor BPP NCII assessment on May 16-17, 2026, supplies for RSC Cooking & Bakery, for skills development of DHRS 2A & 2B (31 trainees), & for CBTP of BPP NCII at Aggasian, Ilagan City for as per supporting papers and documents		29,490.00	-	LR-SSP-2026-05-012	05/20/2026	100%										
LUISA L. CLAVERO	ISAT	SSP	-			-	54,400.00	SSP-2026-05-043	1953870	15/05/2026	Payment for Cash AdvanceFor catering : Alvin Benitez - thanksgiving celeb on March 15, 2026 & John Jacob Salvador - Dedication & 1st birthday on May 16, 2026 for as per supporting papers and documents		54,400.00	-	LR-SSP-2026-05-013	05/20/2026	100%										
ELSA A. MUNSAYAC	ISAT	SSP	-			-	109,500.00	SSP-2026-05-044	1953871	15/05/2026	Payment for Cash AdvanceIn participation to the 2026 Regional Skills Competition of TESDA-ISAT on May 18-20, 2026 for as per supporting papers and documents		109,500.00	-	LR-SSP-2026-07-007	7/13/2026	100%										
ROSE ANN VALDEZ	ISAT	SSP	-			-	15,000.00	SSP-2026-05-060	1953887	21/05/2026	Payment for Cash AdvanceFor national competency assessment of Cookery NCII on May 21-23, 2026 (30 pax) for as per supporting papers and documents		15,000.00	-	LR-SSP-2026-05-016	05/27/2026	100%										
LUISA L. CLAVERO	ISAT	SSP	-			-	44,000.00	SSP-2026-05-061	1953888	21/05/2026	Payment for Cash AdvanceFor catering: Eagles Meeting and Vinarao Retirement Party on May 23, 2026 for as per supporting papers and documents		44,000.00	-	LR-SSP-2026-05-015	05/26/2026	100%										
LUISA L. CLAVERO	ISAT	SSP	-			-	47,500.00	SSP-2026-05-066	1953893	28/05/2026	Payment for Cash AdvanceFor catering: Raquel Puno- 7th birthday on May 29, 2026 for as per supporting papers and documents		47,500.00	-	LR-SSP-2026-06-003	06/09/2026	100%										
ROSE ANN VALDEZ	ISAT	SSP	-			-	26,780.00	SSP-2026-05-067	1953894	28/05/2026	Payment for Cash AdvanceFor National competency assessment of Cookery NCII on June 1-3, DOMWORK NCII on May 30- June 1, skills development of Cookery NCII on June 1-5, meals and snakcs of outside assessors and TESDA Rep o May 30-June 3, 2026		26,780.00	-	LR-SSP-2026-06-004	06/09/2026	100%										
ROSE ANN VALDEZ	ISAT	SSP	-			-	7,500.00	SSP-2026-06-0101	1953995	09/06/2026	Payment for Cash AdvanceFor TAC 2nd Quarterly Meeting on June 09, 2026 for as per supporting papers and documents		7,500.00	-	LR-SSP-2026-06-007	06/11/2026	100%										
LUISA L. CLAVERO	ISAT	SSP	-			-	16,200.00	SSP-2026-06-0102	1953996	09/06/2026	Payment for Cash AdvanceFor catering: Regional Multiplier in Community Nutrition Services NCII on June 9-10, 2026 for as per supporting papers and documents		16,200.00	-	LR-SSP-2026-06-008	06/11/2026	100%										
LUISA L. CLAVERO	ISAT	SSP	-			-	52,200.00	SSP-2026-06-0156	1954050	11/06/2026	Payment for Cash AdvanceFor catering: Abigail De Leon on June 12 & IPUTC Gen. Assembly on June 13, 2026 for as per supporting papers and documents		52,200.00	-	LR-SSP-2026-06-009	06/15/2026	100%										
ROSE ANN VALDEZ	ISAT	SSP	-			-	24,510.00	SSP-2026-06-0159	1954053	11/06/2026	Payment for Cash AdvanceFor BPP NCII assessment supplies, meals of assessors for June 12-14, SEND-OFF Ceremony, BPP NCII taining supplies at Cauayan, Bartending NCII Training supplies for as per supporting papers and documents		24,510.00	-	LR-SSP-2026-06-010	06/18/2026	100%										
LUISA L. CLAVERO	ISAT	SSP	-			-	51,100.00	SSP-2026-06-0179	1954073	18/06/2026	Payment for Cash AdvanceFor catering: NTA Training on June 19 and IQA Calibration on June 23-24, 2026 for as per supporting papers and documents		51,100.00	-			100%										
ROSE ANN VALDEZ	ISAT	SSP	-			-	4,040.00	SSP-2026-06-0181	1954075	18/06/2026	Payment for Cash AdvanceFor national competency assessment of BPP NCII on June 20-21, Caregiving NCII on June 20-21 and meals of assessors on June 19-21, 2026 for as per supporting papers and documents		4,040.00	-	LR-SSP-2026-06-013	6/22/2026	100%										
LUISA L. CLAVERO	ISAT	SSP					19,000.00	SSP-2026-06-0188	1954082	25-Jun-26	Payment for Cash AdvanceFor catering: Sherman Abella Christening on June 27, 2026 for as per supporting papers and documents		19,000.00	-	LR-SSP-2026-07-001	07/02/2026	100%										
ROSE ANN VALDEZ	ISAT	SSP					17,850.00	SSP-2026-06-0189	1954083	25-Jun-26	Payment for Cash AdvanceFor national competency assessment of BPP NCII on June 27-28, Caregiving NCII on June 27-28, meals for June 27-28 and bartending training supplies RQMS-2026-TWSP-0231-0014 for as per supporting papers and documents		17,850.00	-	LR-SSP-2026-07-002	07/02/2026	100%										
ROSE ANN VALDEZ	ISAT	FUND 101					936,676.88	2026-06-001	308710	06/04/2026	Cash Advances for the Payment of Performance Based Bonus for the year 2023		936,676.88	-	LR-GF-2026-06-001	06/30/2026	100%										
ROSE ANN VALDEZ	ISAT	SSP	-			-	107,250.00	SSP-2026-07-001	1954086	01-Jul-26	Payment for Cash AdvanceFor TESDA-ISAT Diploma Building Ground Breaking Ceremony on July 2, 2026 for as per supporting papers and documents		107,250.00	-	LR-SSP-2026-07-003	07/03/2026	100%										
LUISA L. CLAVERO	ISAT	SSP	-			-	17,500.00	SSP-2026-07-014	1954099	03-Jul-26	Payment for Cash AdvanceFor catering: Marnelle Sales - Dedication and 1st birthday on July 03, 2026 for as per supporting papers and documents		17,500.00	-	LR-SSP-2026-07-004	07/07/2026	100%										

ROSE ANN VALDEZ	ISAT	SSP	-			-	3,900.00	SSP-2026-07-015	1954100	03-Jul-26	Payment for Cash AdvanceFor national competency assessment of Caregiving on July 4 and meals of outside assessor on July 4-5, 2026 for as per supporting papers and documents		3,900.00	-	LR-SSP-2026-07-006	07/08/2026	100%										
ROSE ANN VALDEZ	ISAT	SSP	-			-	14,650.00	SSP-2026-07-046	1954131	09-Jul-26	Payment for Cash AdvanceFor national competency assessment of Cookery NCII on July 9-10, BPP NCII on July 11-13, BPP Training supplies and meals of outside assessor on July 9-13, 2026 for as per supporting papers and documents		14,650.00	-	LR-SSP-2026-07-010	7/15/2026	100%										
LUISA L. CLAVERO	ISAT	SSP	-			-	28,100.00	SSP-2026-07-048	1954133	09-Jul-26	Payment for Cash AdvanceFor catering: Cherry Anne Siddayao - 7th birthday on July 11, 2026 for as per supporting papers and documents		28,100.00	-	LR-SSP-2026-07-009	7/14/2026	100%										
ROSE ANN VALDEZ	ISAT	SSP	-			-	18,450.00	SSP-2026-07-0100	1954185	16-Jul-26	Payment for Cash AdvanceFor assessment of Barista on July 15-16, BPP at Jones on July 20, Bartending on July 18-19, BPP on July 17-19, compliance audit on July 16 & meals of outside assessors for July 17-20, 2026 for as per supporting papers and documents		18,450.00	-	LR-SSP-2026-07-013	7/22/2026	100%										
LUISA L. CLAVERO	ISAT	SSP	-			-	61,200.00	SSP-2026-07-0114	1954199	23-Jul-26	Payment for Cash AdvanceFor catering: Amaranta Grand Visitacion on July 24, 2026 and Everly Cubangbang Weddign on July 25, 2026 for as per supporting papers and documents		61,200.00	-	LR-SSP-2026-07-016	7/27/2026	100%										
ROSE ANN VALDEZ	ISAT	SSP	-			-	15,235.00	SSP-2026-07-0118	1954203	24-Jul-26	Payment for Cash AdvanceFor assessment of BPP NCII on July 24-26, Cookery on July 23 & 26, FBS NCII on July 25-26 and meals on July 23-26, 2026 for as per supporting papers and documents		15,235.00	-	LR-SSP-2026-07-019	7/30/206	100%										
LUISA L. CLAVERO	ISAT	SSP	-			-	5,750.00	SSP-2026-07-0123	1954208	28-Jul-26	Payment for Cash AdvanceFor COA breakfast (12 pax @ 180) on July 27-30, 2026 for as per supporting papers and documents		5,750.00	-	LR-SSP-2026-07-018	7/30/2026	100%										
LUISA L. CLAVERO	ISAT	SSP	-			-	17,800.00	SSP-2026-07-0142	1954227	30-Jul-26	Payment for Cash AdvanceFor catering: Jowell B. Sabado Christening & 1st birthday on Aug 1, 2026 for as per supporting papers and documents		17,800.00	-	LR-SSP-2026-08-002	05/08/2026	100%										
ROSE ANN VALDEZ	ISAT	SSP	-			-	39,946.00	SSP-2026-07-0143	1954228	30-Jul-26	Payment for Cash AdvanceFor skills demo on Legishear On July 31 at Echague, meals of outside assessors on July 31 to Aug 2 and TESDA 32nd Institutional Anniversary on August 5-6, 2026 for as per supporting papers and documents		39,946.00	-	LR-SSP-2026-08-003	06/08/2026	100%										
LUISA L. CLAVERO	ISAT	SSP	-			-	22,500.00	SSP-2026-08-021	1954249	06-Aug-26	Payment for Cash AdvanceFor Catering: Kristine Jane Saccuan - Dedication & 1st birthday on August 8, 2026		22,500.00	-	LR-SSP-2026-08-004	12/08/2026	100%										
ROSE ANN VALDEZ	ISAT	SSP	-			-	179,087.00	SSP-2026-08-028	1954256	06-Aug-26	Payment for Cash AdvanceFor BPP NCII Assessment, meals of outside for the period of Aug 7-9, Bartending NCII and For TESDA Regional Anniversary on August 11-12, 2026		179,087.00	-	LR-SSP-2026-08-005	14/08/2026	100%										
LUISA L. CLAVERO	ISAT	SSP	-			-	61,100.00	SSP-2026-08-032	1954260	13-Aug-26	Payment for Cash AdvanceFor catering: Mavis Del Rosario - Christening and Birthday on August and Edmund Paguirigan - christening and birthday on August 16, 2026		61,100.00	-	LR-SSP-2026-08-006	19/08/2026	100%										
ROSE ANN VALDEZ	ISAT	SSP	-			-	4,150.00	SSP-2026-08-040	1954268	14-Aug-26	Payment for Cash AdvanceFor national competency assessment of Caregiving NCII on August 15-16, 2026 and meals of assessors for August 14-16, 2026		4,150.00	-	LR-SSP-2026-08-007	18/08/2026	100%										
ROSE ANN VALDEZ	ISAT	SSP	-			-	24,900.00	SSP-2026-08-089	1954317	19-Aug-26	Payment for Cash AdvanceFor Attendance to the World Cafe of Opportunities (WCO) 2026 at SICAT, Santiago City, Isabela		24,900.00	-	LR-SSP-2026-08-008	26/08/2026	100%										
LUISA L. CLAVERO	ISAT	SSP	-			-	14,200.00	SSP-2026-08-096	1954324	22-Aug-26	Payment for Cash AdvanceFor Catering: PUREGOLD - General Assembly on August 22, 2026		14,200.00	-	LR-SSP-2026-08-009	26/08/2020	100%										
LUISA L. CLAVERO	ISAT	SSP	-			-	54,000.00	SSP-2026-08-0108	1954336	28-Aug-26	Payment for Cash AdvanceFor Catering: Janclaire Chy Birthday on Aug 30, 2026 & Kate Cyrine Tobias on August 29, 2026		54,000.00	-	LR-SSP-2026-09-001	01/09/2026	100%										
ROSE ANN VALDEZ	ISAT	SSP	-			-	2,400.00	SSP-2026-08-0110	1954338	28-Aug-26	Payment for Cash AdvanceFor meals and snacks of outside assessor on August 29-31, 2026		2,400.00	-	LR-SSP-2026-09-002	03/09/2026	100%										
ROSE ANN VALDEZ	ISAT	FUND 101	-			-	24,000.00	SSP-2026-07-009	308719	03-Aug-26	Payment for cash advance Advances for the memento of loyalty awaardees		24,000.00	-	LR-GF-2026-08-001	17/08/2026	100%										
LUISA L. CLAVERO	ISAT	SSP	-			-	18,500.00	SSP-2026-09-014	1954352	02-Sep-26	For Catering: R02 - Experts Meeting on September 3, 2026		18,500.00	-	LR-SSP-2026-09-004	10/09/2026	100%										
ROSE ANN VALDEZ	ISAT	SSP	-			-	212,355.00	SSP-2026-09-045	1954383	04-Sep-26	For World Skills Philippines Competition at Freeport Clark City Pampanga on September 5-12, 2026			212,355.00			0%				212,355.00						
LUISA L. CLAVERO	ISAT	SSP	-			-	17,000.00	SSP-2026-09-0121	1954459	18-Sep-26	For catering: Jay Frank Espiritu - Christening on Sept 19, 2026		17,000.00	-	LR-SSP-2026-09-005	23/09/2026	100%										
ROSE ANN VALDEZ	ISAT	SSP	-			-	19,650.00	SSP-2026-09-0120	1954458	18-Sep-26	For meals of outside assessors for Sept 18-21, 2026 and 3rd quarter TAC meeting & Industry Consultation on Sept 22,2026		19,650.00	-	LR-SSP-2026-09-006	28/09/2026	100%										
LUISA L. CLAVERO	ISAT	SSP	-			-	18,500.00	SSP-2026-09-150	1954488	24-Sep-26	For catering: Vladimir B. Biclar 50th birthday on Sept. 26, 2026		18,500.00	-	LR-SSP-2026-09-008	29/09/2026	100%										
ROSE ANN VALDEZ	ISAT	SSP	-			-	39,550.00	SSP-2026-09-0155	1954493	28-Sep-26	For MOA signing on Implementation of the Project ISAT-ACCESS System on September 29, 2026			39,550.00			0%				39,550.00						
LUISA L. CLAVERO	ISAT	SSP	-			-	14,600.00	SSP-2026-09-0160	1954496	30-Sep-26	For catering: TESDA PO Isabela - TVET Forum on October 1, 2026			14,600.00			0%				14,600.00						
**nothing follows			-			-								-														
Sub-Total Advances to Special Disbursing Officers			-	-	-	-	4,150,573.10					-	3,884,068.10	266,505.00					-		266,505.00	-	-	-	-	-	-
Advances to Officers and Employees			(1 99 01 040 00)																									
No Transactions	ISAT	SSP	-			-								-														
No Transactions	ISAT	FUND 101	-			-								-														
			-			-								-														
			-			-								-														
			-			-								-														
Sub-Total Advances to Officers and Employees			-	-	-	-	-					-	-	-					-		-	-	-	-	-	-	-
TOTAL CASH ADVANCES			-	-	-	-	5,146,715.76					-	4,213,918.76	932,797.00			82%		-		394,875.00	537,922.00	-	-	-	-	-

Certified Correct:

CHRISTOPHER A. DACQUIL
Acting Accountant

Please take note of the following reglamentary period for liquidation of cash advances:

1. Travel a) Local- within thirty (30) days after return to permanent official station;permanent official station
   b) Foreign - within sixty (60) days after return to the Philippines;
2. Petty Operating Expenses and Field Operating Expenses - within twenty(20) days after the end of the year; subject to replenishment as frequentlyas necessary during the year.
3. Salaries, Wages, etc. - within five (5) days after each fifteen (15) day/end of the month period or within 5 days after each payroll period.
4. Special purpose - as soon as the purpose of the cash advance has been served.